Evaluation survey for hybrid working

To help you get an idea of how your hybrid working policy is performing and whether it suits your business and employees, it is important to evaluate from time to time. We have created an evaluation survey where you can pick from the questions provided and adapt it to your business and work situation.

Do you feel that there is a clear strategy for returning to your workplace?
○ Yes
○ No
○ Not relevant

Have you been informed in a clear way about strategy and expectations for returning to your workplace?
○ Yes
○ No
○ Not relevant

Is there a clear structure and plan on when you should work in the office and when remote work should take place?
○ Yes
○ No
○ Not relevant

Is there sufficient information about the conditions for working hours, tasks and flexibility?
○ Yes
○ No
○ Not relevant

Is there room for collaboration between colleagues when working remotely?
○ Yes
○ No
○ Not relevant

Do you feel involved in creating your work tasks and planning your division of time between remote work and office work?
○ Yes
○ No
○ Not relevant

Do you have the conditions you need to be able to perform your work tasks?
○ Yes
○ No
○ Not relevant

Do you think that the information and communication channels available are sufficient and working?
○ Yes
○ No
○ Not relevant

Do you get enough feedback from your boss about your performance and development when you work remotely?
○ Yes
○ No
○ Not relevant

Are there set routines for a workday?
○ Yes
○ No
○ Not relevant

Do you have regular contact with colleagues during the day when you are working remotely?
○ Yes
○ No
○ Not relevant

Do you have regular contact with colleagues during the day when you work in the office?
○ Yes
○ No
○ Not relevant

Do you feel that the physical office space has the set up and furniture required for you to perform your work in a satisfactory way?
○ Yes
○ No
○ Not relevant

Do you feel that there are enough social activities?
○ Yes
○ No
○ Not relevant

Do you have the digital tools you need in order to collaborate, participate in video conferencing and do your work efficiently while working remotely?
○ Yes
○ No
○ Not relevant

Do you have the digital tools you need to collaborate, participate in video conferencing and do your work efficiently while working in the office?
○ Yes

○ No
○ Not relevant

Do you have the opportunity to take breaks, such as for movement, rest and reflection between digital meetings?
○ Yes
○ No
○ Not relevant

Is there a clear distinction between work and rest?
○ Yes
○ No
○ Not relevant

Does your workload feel balanced?
○ Yes
○ No
○ Not relevant

Do you have regular follow ups with your boss?
○ Yes
○ No
○ Not relevant

At the follow ups, do you find that you can discuss your experiences of working in the hybrid office model?
○ Yes
○ No
○ Not relevant

Do you feel that your work environment provides good enough ergonomics?
○ Yes
○ No
○ Not relevant

Do you feel that you have the necessary tools and conditions you need to perform and carry out your work?
○ Yes
○ No
○ Not relevant